



Woodberry Forest School

Assistant Director of Annual and Capital Giving Search

Charlottesville, Virginia



Lead Consultant
Tim Viands

Mission

The purpose of Woodberry Forest School is to develop in its students, under Christian principles, a high sense of honor and moral integrity, a deep respect for sound scholarship, a full acceptance of responsibility, a love of excellence, and a will toward personal sacrifice in service to others. It is likewise its mission, based on these ideals, to develop its students into leaders, to train its students toward a useful contribution to the democratic society in which they live, and to give them thorough preparation for the best colleges and universities consistent with their individual potentials.

The abiding concern of Woodberry Forest School is the personal growth of its students. To this end, the school attempts to provide a broad experience with balanced emphasis on the academic, artistic, physical, and spiritual development of its students. In so doing, the school believes that well-conceived challenges, together with support and encouragement, will instill self-confidence and a striving for continuing excellence throughout life. Woodberry Forest is committed to helping students become individuals whose sense of values and capacity to reason effectively will allow them to deal with important intellectual, ethical, and social problems and to lead rewarding private lives. In keeping with this objective, the faculty is more concerned with teaching students how to think than what to think.

As a community, the school fosters an atmosphere of civility and cooperation, urging its members to treat one another with the respect and consideration they hope to receive in return. The underpinning of that effort is the honor system, which is not so much a rigid code as it is a way of life that is fundamental to the decency of the Woodberry Forest community. The school seeks to maintain a secure and healthy environment for its students to go about the process of growing and learning, in the hope that every student will come to think of Woodberry Forest as a second home.

Vision

Since the school's founding in 1889, Woodberry Forest has sought to develop young men of intellectual thoroughness and principled integrity equipped with the capacity and eagerness to serve as leaders, learners, and citizens. Consistent with the historical founding of the school on Christian principles, we aspire to instill in every boy a deep sense of empathy, an enduring self-confidence buttressed by genuine humility, and an enthusiastic pursuit of lifelong learning marked by curiosity and adaptability. Above all, the school aims for every boy to enjoy a meaningful life by nurturing his commitment to act upon moral beliefs and ethical values in service to others.

School Overview

Woodberry Forest School is an all-boys, all-boarding, college preparatory school near Charlottesville, Virginia.

The school's 1,200 acres campus is nestled in the foothills of the Blue Ridge Mountains and nearby Shenandoah National Park.

The school's storied history begins in 1889 and extends to today. Under the current leadership of Headmaster Byron Husley, the school maintains its deep commitment to all-boy learning and character development; within a caring and nurturing environment.

3 Reasons to Work at Woodberry Forest School

THE PEOPLE
THE CULTURE
THE PLACE

The School Community

Woodberry is a community of trust, governed by the 120-year-old, student-run honor system. The spirit of trust, and the fact that all of the students and nearly all of the faculty live on campus, creates a place where every boy is known, challenged, and loved in a positive and caring culture. Everyone in the community wants each boy to be the best version of himself.

The Woodberry community extends far beyond the campus. When boys leave they lead successful careers that are significant and rewarding. They become members of a strong alumni community, bonded through the generations, that demonstrates an extraordinary love for and devotion to the prep school.

Working at Woodberry Forest School is a rewarding experience.

- A tight-knit and intimate community- More than 90% of the faculty live on campus.
- WFS is an all-boys school, focused on developing young men who are lifelong learners with strong moral character.
- One of the school's defining characteristics is our 120-year old student-run-honor system.
- See the students grow from boys to men and know that you had a part in their development.
- Be a part of the vibrant athletic culture and annual rivalry football game with Episcopal High School.
- Students, faculty, and faculty families take full advantage of the safe and beautiful campus, enjoying hiking and biking trails in the woods or the natural beauty of the Rapidan River, which borders the school's land.



The Campus

Woodberry's state-of-the-art campus stretches across 1,200 beautiful and historic acres in Central Virginia. From the athletic fields to the classroom to the dorm, everything is built with the school's all-boys, all-boarding structure in mind, creating spaces where boys form a deep brotherhood with peers who come from around the nation and the world.

The dorms and classroom buildings sit on a hilltop in the Virginia Piedmont, with views that stretch to the Blue Ridge Mountains. Down the hill are athletic facilities, a nine-hole Donald Ross golf course, and plenty of land for boys to explore, including miles of mountain biking trails and a three-mile stretch of the Rapidan River.

The Campus

1,200 ACRES

FOOTHILLS OF THE BLUE RIDGE MOUNTAINS
TEACHING & LEARNING WITHOUT DISTRACTIONS

Facts & Figures



Enrollment

385 - 405



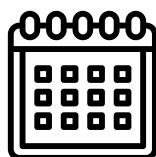
Annual Budget

\$41,000,000



Endowment

\$326,000,000



Year Founded

1889



Financial Aid

\$7,700,000



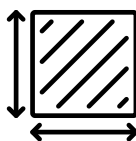
Diversity

25%



Date of Last Strategic Plan

ONGOING
FRAMEWORK



Campus Size

1,200 ACRES



Student:Teacher

7 : 1



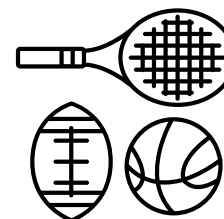
Nationalities

35



College Placement

100%



Athletic Teams

10



Associations & Memberships

NATIONAL ASSOCIATION OF INDEPENDENT SCHOOLS
VIRGINIA ASSOCIATION OF INDEPENDENT SCHOOLS
INTERNATIONAL BOYS' SCHOOLS COALITION
THE ASSOCIATION OF BOARDING SCHOOLS
THE VIRGINIA COUNCIL FOR PRIVATE EDUCATION
NATIONAL BUSINESS OFFICERS ASSOCIATION

The Position

The Assistant Director of Annual and Capital Giving is a member of the Alumni & Development team and reports to the Director of Development Operations. The position is primarily responsible for the planning and implementation of Woodberry Forest's leadership gift discovery program. The Assistant Director of Annual and Capital Giving will work closely with the Director of the Amici Fund and Alumni Relations and the Director of Development Operations as well as the entire team to ensure fundraising and strategic goals are accomplished.

First and foremost, the successful candidate will need to embrace the Woodberry Forest School's mission and values, and the theories behind single-gender education. In addition, candidates should be a person who values the boarding school ethos and changing the lives of young men.

Key responsibilities

- Work collaboratively with the team to execute a robust discovery program through developing and implementing pre-qualification strategies for leadership prospects through identification, discovery calls, personal visits, and engagement.
- Serve as a fundraising liaison and manager of young alumni classes, and their volunteers to support the strategic initiatives and fundraising goals of the Amici Fund and Alumni Relations Team.
- Attend regional events to support engagement initiatives to foster positive relationships with relevant constituents.
- Support career networking initiatives as it relates to young alumni classes.
- Other duties as assigned.



The Profile of the Assistant Director of Annual and Capital Giving

The ideal candidate will possess the following competencies:

Learning & Self Development: Developing one's knowledge, skills, and capabilities.

Drive & Ambition: This competency focuses on self-setting and striving towards advancement-oriented work and career goals. Working effectively without direct supervision or guidance.

Organizing & Planning: Making plans, organizing, and structuring work.

Effective Communication: Communicating ideas and concepts to groups and individuals.

Cooperation & Collaboration: This competency focuses on collaborating with others and working effectively as a member of a team.

Interpersonal Acumen: This competency focuses on understanding others' motivations, emotions, and behavior in a wide range of contexts, not just conflict management.

Customer Service: Serving and supporting parents, students and other constituents with their needs or issues.

Investigating, Analyzing, and Evaluating: This competency focuses on analyzing and evaluating data, it does not include using the results of that analysis to solve problems or make improvements.

Business Acumen: Understanding the financial management operations of independent schools.

Creativity & Innovation: This competency focuses on developing new and original ideas and approaches. It does not address problem solving in general.

Calculated Risk Taker: Viewing risks as opportunities and taking calculated risks.

Delivering & Persevering: Working diligently to complete assigned tasks successfully and on time.

Adapting: This competency focuses on adapting to changes and being flexible when changes occur.

Resilience & Self-Confidence: This competency focuses on bouncing back from stressful events, staying optimistic and self-confident.

To Apply

Candidates should send a current resume, cover letter specific to this opportunity statement and a list of five professional references to:

Tim Viands
President, IndySchool Consultancy
tim@indyschoolconsultancy.com

For more information, contact Tim Viands at tim@indyschoolconsultancy.com

Compensation & Benefits

The salary will be commensurate with experience.

Benefits Include:

- Health Insurance
- 403B, with up to 9% Match
- Full Tuition Remission for Eligible Children
- Professional Development Allowance



**For inquiries,
contact us.**

indyschoolconsultancy.com
tim@indyschoolconsultancy.com
(440) 361-9880

